

MORMUGAO PORT TRUST
Marine Department

Single-cover Quotation no. **DC/SE(M)/63/08/2021** issued on **13.08.2021**



SINGLE-COVER QUOTATION FOR
"Overhauling/repairs to Alternator of Pilot Launch-M.L. Pullivasal"

Submission at **15.00 hrs** on **24.08.2021**

Website: www.mptgoa.gov.in

MORMUGAO PORT TRUST
MARINE DEPARTMENT, SE[M]-Section

Sealed quotations in **Single-cover** are invited in a sealed cover duly super scribed as

Quotation for: “Repairs to Alternator of Pilot Launch- M.L. Pullivasal at Mormugao Port Trust”

Quotation invited by	Deputy Conservator, Marine department, MORMUGAO PORT TRUST
Name of Work	Repairs to Alternator of Pilot Launch-M.L. Pullivasal at Mormugao Port Trust
Quotation no	DC/SE(M)/63/08/2021
Earnest Money Deposit	The bid/ tender shall be accompanied by Bid securing declaration in prescribed format as provided at Annexure II in bid document. The bid/ tender not accompanied with this declaration shall be treated as invalid and shall not be considered.
Security Deposit	3 % of the contract value to be furnished in the form of DD only within 21 days upon placement of order/LOA whichever is earlier.
Completion Period	The work should be completed within 15 days from the 7 th day of receipt of LOA/P.O whichever is earlier.
Liquidated Damages	The contractor shall pay the Board as Liquidated Damages for delay to complete the work, a sum of 0.5% per week or part thereof of the total contract price subject to a maximum of 5% of the total contract price and the Board shall have the power to deduct this amount from the payment of the amounts due to the contractor or from his deposit.
Date & time of Pre Bid Queries	Submission of pre bid queries by 17.08.2021 by 17:00 Hrs. by e-mail on nixondomingos.gomes@mptgoa.gov.in. Necessary Corrigendum/ Addendum will be made based on Pre-bid queries/subsequently observed and published in Port Website and this shall be a part of Tender Document.
Payment terms	100% payment / month shall be made within 30 days after satisfactory completion of work on producing undisputed- hard copy or digitally signed invoice complete. The contractor shall furnish their bank account number, PAN card, MICR number, name of the Branch along with Bill for arranging payment made through ECS by the Trust.
Bid validity	60 days from date-of-opening of quotation.
Guarantee Period	12 months from the date of taking over of the work upon satisfactory commissioning of the work.
Date of submission of bids	24-08-2021 till 15:00 Hrs.
Date of Opening of bids	24-08-2021 at 15:30 Hrs
Address for communication & submission of bid	Deputy Conservator, Marine department, 1 st floor, AO Bldg, Headland Sada, Mormugao Port Trust, Mormugao, Goa – 403804. <i>(Clearly writing tender-no work-title and submission / opening date on outside envelope)</i> Offer may also be sent by e-mail to nixondomingos.gomes@mptgoa.gov.in before the due date and time , if you wish so by password protected file (PDF/WORD/EXCEL) duly signed and stamped. Password to be sent to us by email only after the due date and time.
Contact Details	Phone :0832-2594816 / 0832-2594804 E-mail: dc@mptgoa.gov.in , nixondomingos.gomes@mptgoa.gov.in
Website	www.mptgoa.gov.in
Enclosures [Total 7-pages]	Annexure -A [Scope-of-work] Annexure -B [Terms & conditions] Annexure–C [Bid Security Declaration Form, Price cover and Undertaking letter]

Scope-of-work

1.0 GENERAL

Mormugao Port Trust invites tender in Single cover system for the work of “**Overhauling/repairs to Alternator of Pilot Launch-M.L. Pullivasal at Mormugao Port Trust**”

2 SCOPE OF WORK (SERVICES REQUIRED)

2.1 The bidder/contractor should provide all the tools, staff with Harbour entry passes and COVID protection kit(PPE), testing equipments required to carry out overhauling of alternator of Pilot Launch Pullivasal. Deputed staff should follow all COVID-19 protocols’.

2.2 Overhauling of alternator includes removal and refixing including disconnection of cables, removal of alternator from the engine room to shore, removal of terminal boxes and cover to fit alternator through the manhole, subsequent installation and commissioning.

2.3 Following consumables will be supplied by MPT

- i) Crane if required.

2.4 Overhauling of alternator includes:

- i) Disconnection and removal/dismantling alternator from engine and shifting it to shore with the help of crane.
- ii) Dismantling of Alternator.
- iii) All parts to be cleaned thoroughly and presented for inspection of MPT Officials.
- iii) Rewinding of STATOR of Alternator, windings to be varnished, baked and rotors assembled.
- iv) Overhauling of main rotor, excitor field windings to be varnished and baked.
- v) All bearings to be renewed.
- vi) Assembling of Alternator and installation, testing and trials on Pilot Launch Pullivasal.

2.5 It is responsibility of the contractor for the safety of personnel. Contractor has to take necessary precautions and insurance-coverage for the personnel involved in the operation

3. TECHNICAL SPECIFICATIONS OF ALTERNATOR

Rating: 18 KVA ALTERNATOR,
Brand: CG MAKE
Sr.No.: GJR 18/43.28

4.0 INSTALLATION AND COMMISSIONING

4.1 The Contractor shall commence the work within 7 days of receipt of LOA/ Purchase order and ensure proper safety precautions due to cables connected at the electrically charged installation. The work is to be carried out as per the site conditions and relevant IS standards.

4.2 Installation and commissioning should be carried out to the satisfaction of the Engineer in charge. All left over / scrap materials etc. are to be promptly cleared and transported, wherever necessary from the work site by the Bidder at his own cost and risk to the satisfaction of Port Engineer.

Note: Bidders is advised to visit the site and shall necessarily submit an undertaking letter in format given below indicating, studied the nature and quantum of work involve, and fully acquainted himself with all the various activities directly and indirectly associated in smoothly executing the contract work

TERMS AND CONDITIONS

5.0 Submission of Quotation

5.1) The bidder should be submitted Annexure – ‘A’, ‘B’ and ‘C’ in single cover consisting of Scope of Work, Terms and conditions, Bid Security Declaration, price schedule duly signed and stamped and sealed before **24/08/2021 till 15:00 hrs.** The cover should be sealed & superscribed as “**Overhauling/repairs to Alternator of Pilot Launch M.L. Pullivasal**”

Offer may also be sent by e-mail to nixondomingos.gomes@mptgoa.gov.in before the **due date and time**, if you wish so by **password protected** file (PDF/WORD/EXCEL) with all schedules duly signed and stamped. **Password to be sent between 15.00 hrs. to 15.30 hrs. on 24/08/2021 to us by email.**

5.2) Bids not sealed properly or without password protected file are summarily rejected.

6.0 GENERAL TERMS AND CONDITIONS

6.1) Minimum Eligibility Criteria-MEC:

i) The bidder/contractor should have necessary equipments-tools and experience in overhauling of alternator of reputed firm and shall submit copy of completion certificate for having executed at least onesimilar works during last 7 years. Copy of work order is also to be enclosed for reference.

ii) Similar works implies supply/overhauling installation, testing, commissioning of alternator/motors.

6.2. General Conditions

i) The completion certificates submitted along with the bid shall be verified with the original before award of LOA/P.O

ii) Copy of a valid Electrical Contractors License to work upon L.T. installations up to 440 Volts should be furnished along with the bid document.

iv) The bidder shall submit copy of valid GST Registration Certificate, PAN, EPF and ESI registration number. Bidders are advised to quote strictly as per the price bid.

6.3. Validity:

The Bid validity shall be 60 days from the due date of submission of the quotation.

6.4 Price:

The evaluation shall be on the basic price (Total as per Price schedule / BOQ) and shall be considered lowest among all bidders. The rates offered shall be exclusive of GST. If any new tax imposed by the State/Central Govt., same shall be reimbursed by producing documentary proof.

6.5 Earnest Money Deposit:

The bid/ tender shall be accompanied by Bid securing declaration in prescribed format as provided at Annexure II in bid document. The bid/ tender not accompanied with this declaration shall be treated as invalid and shall not be considered.

6.6 Security Deposit:

i) Security deposit shall consist of Performance guarantee to be submitted at award of work. Performance guarantee should be 3% of the contract price which should be submitted in the form of Bank guarantee/ Demand Draft within 21 days of receipt of Letter of Acceptance / Purchase Order whichever is earlier, which will be refunded immediately not later than 14 days from completion of defect liability period.

Failure of the successful bidder to comply with the requirements as mentioned above shall constitute sufficient grounds for cancellation of the award of work and the bidder can be disqualified from bidding for any contract with Mormugao Port Trust for a period of three years from the date of notification.

ii) Security Deposit if in the form of DD shall be only from Nationalized / Scheduled Banks in favour of the Financial Advisor & Chief Accounts Officer, MPT, payable at Vasco, Goa

6.7 Completion Period:

The entire work shall be completed within **15 days** from the 7th day of receipt of LOA/Purchase order whichever is earlier.

6.8 Guarantee Period/ Defect liability period:

The Contractor shall give the guarantee for a period of 12 months from the date of taking over of the work. Any defect observed during the guarantee period, the same shall be set right by the Contractor, free of cost without any financial implications to the Port, whatsoever.

6.9 Payment Terms:

- i) 100% payment shall be made within **15 days** after satisfactory completion and upon successful commissioning of the work on furnishing undisputed invoice complete in all respects.
- ii) The contractor shall furnish their bank account details for the payment through ECS by the Trust. A copy of the PAN card, GST Registration no., wage register, attendance register, EPF& ESI, Bank account number, MICR number, Name of the Branch along with Bills shall be furnished for arranging payment made through E.C.S. by the Trust.
- iii) The bidder shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoices raised on Port. If bidder is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the bidder.

6.10 Injury/Damage to persons and property:

- i.) The contractor shall take all precautions while carrying out the contract work against any possible damage to Port property. Should any such damage be done by the contractor, he shall make good or bear the cost of making good the same, when brought to his notice, without delay to the satisfaction of the Engineer, failing which the same will be recovered from the bill.
- ii.) The contractor shall indemnify the Port against any claim that may arise for any damage to or loss to Port property or injury caused to Port personnel or to any labour engaged by the contractor, during the execution of the contract. The Port will not be responsible for any failure on the part of the contractor or his agent to take necessary measures or precautions in this regard. In this regard contractor will be wholly responsible, if any injury/death of his person on duty, and contractor shall take necessary insurance policy to cover the staff while at work to meet any such eventualities.

6.11 Foreclosure of Contract

Notwithstanding anything in the contract document, the contractor agrees that the Port shall be entitled to foreclose the contract on occurrence of the following events:

- i. In the event of breach of contract by the Contractor
- ii. An emergency or
- iii. for national security and /or national interest and /or public reasons.

Upon the occurrence of the events specified in the above (i),(ii) and (iii)above, the Port reserves the right to fore close the contract at any point of time during the contract period on the issue of the termination notice. The Port shall not be liable to compensate the contractor or any other person for any losses or estimated loss of profits during such period.

6.12 Liquidated Damages:

In the event of failure by the contractor to complete the execution of the work within the time stipulated in the contract or by the expiry of any period of extension granted by the Board's termsthereof, the contractor shall pay the Board as Liquidated Damages for delay to complete the work, a sum of 0.5% per week or part thereof of the total contract price subject to a maximum of 5% of the total contract price and the Board shall have the power to deduct this amount from the payment of the amounts due to the contractor or from his deposit. The GST @18% on LD will be deducted at the time of making payment to Vendors/Contractors.

6.13 Other terms and conditions

- i)** All tools and tackles and logistics involved in the work shall be arranged by the contractor at their own cost. The transportation cost, if any, shall be borne by the contractor.
- ii)** The scope of work and bill of quantities at “**ANNEXURE-C**” to be read in conjunction to ensure the actual supply and works involved.
- iii)** Necessary Entry passes shall be obtained by the Contractor with prior coordination/ approval of the Port Officials on Duty.
- iv)** The Trust will not be responsible for any loss or damage to the materials/ tools/plants engaged by the contractor/bidder during the work at site or transportation.
- v)** The Contractor shall take utmost care during the execution of the work, if any damage caused to the Port property, the cost of the damage shall be recovered from the Contractor’s running A/c bill or may be recovered by the Board as deemed fit.
- vi)** The power supply shall be provided by the Port free of cost for execution of the work; however, the Contractor shall take power supply from the nearest source by making suitable electrical arrangements such as extension boards, cable, switchgear etc. at their own cost and risk.
- vii)** Any work not mentioned herein above but necessary for overall completion of the work shall be deemed to be included in the scope of work without any additional financial implications to the Port, whatsoever.
- viii)** Under any circumstances, if the work is abandoned by the contractor for whatever reasons, the same shall be executed for successful commissioning ‘thro’ the external agency to be engaged by the Port at the risk and cost of the contractor. The expenditure incurred by the Port in this regards shall be recovered from the monies due to the contractor / security deposit or as deemed fit by the Board.
- ix)** The works shall be carried out with due regard to safety, environment and statutory regulations prevailing at that time.
- x)** All the workmen shall be covered under a suitable insurance policy. Accidents, if any, fatal or otherwise at site shall be the sole responsibility of the contractor. The Port should not be held liable for compensation in whatsoever manner under any circumstances.
- xi)** No labour below the age of 18 years shall be employed. The Contractor shall pay to every employee engaged by him on the work at a rate not less than the minimum rate of wages fixed by the Goa State / Central Govt from time to time under the Minimum Wages Act 1948 and he shall comply with the provision of the said Act and all the prevailing the Rules as applicable on date.
- xii)** The MPT will not be responsible for any loss or damage of the men/materials/tools/plants engaged by the bidder/contractor during the work at site or transportation.
- xiii)** While attending off-shore/afloat-works, the contractor & all his personnel shall compulsorily wear all certified safety gears, life-jackets, anti-skid footwear, goggles, gloves, etc at his cost.
- xiv)** Bidder/contractor shall be fully responsible for safety/security of job/ items at his worksite. Loss due to any damage towards this or bad workmanship shall be suitably recovered as decided by Deputy Conservator/MPT
- xv)** MPT reserves the right to change, alter, modify, add, subtract, increase, decrease, etc the quantities or close tender without giving any justification/reasons to make the contract more feasible.
- xvi)** Address for communication and submission of bid: Deputy Conservator, Office of Deputy Conservator, Marine department, 1st floor, AO Bldg, Headland Sada, Mormugao Port Trust, Mormugao, Goa – 403804. Phone: 0832-2594804 / 2534816
- xvii)** Further amendments if any, visit our Website www.mptgoa.gov.in.

7.0) Bid Security Declaration Form

Date: /08/2021

Quotation no.: **DC/SE(M)/71/08/2021**

To,

Deputy Conservator,
Marine department, 1st floor,
AO Bldg, Headland Sada,
Mormugao Port Trust,
Mormugao, Goa – 403804.

Sub: Quotation for “Overhauling/repairs to Alternator of Pilot Launch-M.L. Pullivasal”

I/We. The undersigned, declare that:

I/We understand that, according to tender conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with MPT for a period of one (1) year from the date of notification if I am /We

- a. Are in a breach of any obligation under the bid conditions,
- b. Made misleading or false representations in the forms, statements and attachments submitted.
- c. If the bid is withdrawn or varied or modified in a manner not acceptable to the Employer during the validity or extended validity period duly agreed by the Bidder
- d. Any effort by the Bidder to influence the Employer on bid evaluation, bid comparison or contract award decision.
- e. Fail to commence the work on the specified date as per LOA/Work order and/or.
- f. Furnish the required Security Deposit.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of viz. (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

7.1 PRICE COVER (Bill-of-quantities)

Quotation No.: **DC/SE(M)/63/08/2021** issued on **13.08.2021**

Sr. No	Description	HSN/ SAC No	Qty [AU]	Unit [Rs] price	GST %	GST Amount (Rs.)	Total Amount(Rs.)
Overhauling/repairs to Alternator of Pilot Launch- M.L. Pullivasal							
1	Overhauling/repairs to main Alternators as detailed at scope of work Annexure – 'A'		01				
2	Supply of bearings		01				
Total							

(Rupees _____)

NB: [Valid submitted quotation will be evaluated by comparing total-cost in Price-cover. Annexure-**A** and Annexure-**B** each duly stamped & signed must be submitted along with Price-cover]

I/We agree to carryout overhauling/repairs to Alternator of Pilot Launch Pullivasal specified above in accordance with Scope-of-work (Annexure-A), terms and of the conditions (Annexure –B). The acceptance of this quotation by the Deputy Conservator shall constitute a binding contract between me/us and the Mormugao Port Trust.

Signature and Seal of the Bidder

Name of Firm/Contractor:

Address:

Place:

Date:

7.2) Bidder/Contractor Undertaking Letter

Sub: **Overhauling/repairs to Alternator of Pilot Launch-M.L. Pullivasal.**

1. This is to state that we M/s. _____ Represented by Mr. _____ have read, understood, site-locations, studied various intricacies involved, acquainted ourselves with quantum of work, taken all clarification, etc before submitting the offer. We are required to provided all the relevant facilities & services in complete requirement of subject work as wholesome including those that may be incidental in nature although without specific mention of same thereto.
2. We have read understood, & signed Annexure **A, B, and C**, in acceptance all tender, Statutory terms/conditions, Standard procedures, relevant compliances, etc as applicable to Government organisations.
3. We ensure and give undertaking that deployed workforce are competent persons with experience in Overhauling/repairs of Alternator at shore/offshore and will follow all COVID-19 protocols'.
4. We are fully confidant of executing and delivering the Labour & services involved within the prices quoted at schedule **C**.

Stamped and signed in acceptance

Name of Firm/Contractor:

Address:

Place:

Date: